



Moving Out—Disconnection Request

This agreement authorises WINenergy to disconnect the supply of your utilities account.

Please complete and submit the form below at least 3 business days before you plan to move out of your property. This ensures you will not be charged for any energy used by the new occupant. If we require further information, we may call you on the telephone number you provide to us.

1 ACCOUNT DETAILS	
Title <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other _____	D.O.B _____ / _____ / _____
First Name _____	Last Name _____
Business Ph _____	Mobile Ph _____
Home Ph _____	Email Address _____
Business Name (if applicable) _____	ABN _____
Account Type <input type="checkbox"/> Business <input type="checkbox"/> Residential	Account Number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Supply Disconnection Date: _____ / _____ / _____	
Do you have a life support system at this address? <input type="checkbox"/> Yes <input type="checkbox"/> No	<i>NOTE: Please ensure all necessary arrangements are made for the life support system before the disconnection date.</i>
2 SUPPLY ADDRESS DETAILS	
Unit / Shop Number _____	Street Address _____
Suburb _____	Postcode _____ State _____
3 FORWARD ADDRESS DETAILS	
Unit / Shop Number _____	Street Address _____
Suburb _____	Postcode _____ State _____
4 DECLARATION	
<p>1. I/We apply for disconnection of electrical energy/water to be disconnected to our premises on the terms and conditions set out below.</p> <p>2. I/We consent to WINenergy Pty Ltd, or its representative, taking all steps necessary to disconnect the service.</p> <p>3. I/We declare that I/we are the authorised account holder and that I/we are requesting WINenergy to disconnect my energy/water account(s).</p> <p>4. WINenergy in its capacity as agent is authorised to take whatever action it deems necessary to recover monies owing to it or to the supplier of electricity/water. This may include the institution of legal proceedings by or on behalf of the supplier.</p> <p>5. I/We agree that WINenergy may give information about me/us to any credit reporting agency in order to obtain a consumer/commercial credit report about me/us, or to allow a credit reporting agency to create or maintain a credit information file containing information about me/us, listing defaults, and exchanging information with other credit providers under Section 18E A(1) and 18 (k) of the Privacy Act.</p> <p>6. I/We acknowledge that I/we are responsible for the payment of supply until such time that I/we give WINenergy at least 3 days written notice of the date on which I/we vacate or intend to vacate the premises, and provide a forwarding address to which a final bill may be sent. If no notification has been provided to WINenergy or no forwarding address is provided then I/we agree that I/we will be responsible for any charges incurred under this Agreement until such time that I/we give WINenergy notice.</p> <p>7. I/We acknowledge that if WINenergy or the company it represents is obliged to pay a contract exit fee to terminate my/our existing supply contract then I/we will reimburse WINenergy or the company it represents the amount of the contract exit fee.</p> <p>8. In consideration of WINenergy entering into this agreement I/we indemnify WINenergy and its representatives and will keep them indemnified, and hold them harmless against any liability which arises from the supply to and use of energy/water by me/us.</p> <p>9. You agree that should payments not be made by the due date that we will deduct the amounts due on your account by direct debit from your bank account or by credit card payment after the due date for payment using the bank account or credit card details that you have provided to us.</p> <p>10. I/We grant to WINenergy access to our premises for the purpose of disconnecting metering and cabling and reading meter and cabling and to retrieve and repossess the same.</p> <p>11. I/We agree not to tamper with or in any way alter any meters, wiring or conduits installed in my/our premises by WINenergy</p>	
Signature <input type="text"/>	Print Name _____ Title _____ Date _____ / _____ / _____

OFFICE USE ONLY	
Meter Number: _____	Initials: _____ Account Number: _____
Reading (P): _____ (OP) _____	Date: _____ / _____ / _____

Please return the completed form to WINenergy:
POST PO Box 217, Hawthorn VIC 3122 or **FAX** to +61 3 9822 4399

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